ID Photo

REGISTRATION FORM
2019*2020

1. CHILD INFORMATION:

Surname :	First name :	Gender: Female / Male

Date ofBirth : / / ID Copy	Place of Birth : ID Copy	Country :

Nationality of the child :	Mother's nationality :	Father's nationality :

Mother tongue of child :	Language used at home :	Others languages understood and spoken by your child :

Schools attended the previous years (Attach the certificates and a copy of the school records to be asked before your departure):

GRADE LEVEL	NAME OF SCHOOL	CONTACT OF SCHOOL Email/ Phone number
2017-2018		
2018 - 2019		

EFI CENTER
English & French International center
NHA TRANG - VIETNAM

2. PARENTS INFORMATION:

Marital Status:

Legal representative of the child :	
First name and surname of father :	First name and surname of the mother :
Father 's occupation :	Mother 's occupation :
Do you have other children? If yes, how many? Specify age.	

Addresses and phone numbers: In case of separation or divorce, please inform us your two postal and two email addresses. If either number changes during the year, please notify the school immediately.

Email Address :		
Postal Address :		
Father	**Mother**	
Phone - Home :	Phone - Home :	
Phone – Office :	Phone – Office :	
Mobile :	Mobile :	
Phone number of other person (s) to contact if we have difficulties in contacting parents :		
Name	Phone :	Email :

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3. VISA

Please attach photocopies of passport and visa or residence card of your child(ren).

4. SCHOOL INSURANCE:

Insurance is highly recommended when registering with the school. It covers both damages made by child (liability insurance) as well as those that he may suffer (individual insurance - personal accident). Otherwise, the parents pay the costs incurred. The school has its own liability insurance.

5. SCHOOL ACCIDENT :

In case of accident, do you accept that EFI Center directs your child to **Vinmec Hospital** ? Make your choice:
□YES □ NO
If not, please indicate below the name, full address and telephone number of the Hospital of your choice.

6. MEDICAL INFORMATION:

For entry to the school, the DT- Polio vaccination against diphtheria, tetanus and polio is highly recommended. Also, vaccination against smallpox, measles, mumps, rubella and pertussis are not mandatory but recommended. Please provide us a copy of the page of your child's Health Book.

DTP : Date of first vaccination			
First reminder :	Second reminder :	Third reminder :	Fourth reminder :

Other vaccinations (tick as appropriate)

Typhoid :	□ Yes, date :	□ No
Meningitis :	□ Yes, date :	□ No
Hepatitis :	□ Yes, date :	□ No

Is your child allergic or have specific health problems?

□ No	
□ Yes	Which?

Note: EFI Center is not authorized to administer medication to children.

7. PICK-UP PERMISSION:

For safety reasons, only the persons named below will be authorized to pick up your child after school (maximum 2). If, there is a change, please advise management and the teacher in writing or phone.

Surname :	First name :	Relationship with the family(grandmother, friend etc. ...)
Surname :	First name :	Relationship with the family (grandmother, friend etc. ...)

8. METHODS of PAYMENT

□Monthly □ Half year □ Full year

9. ADMINISTRATION of MEDICINE:

Reminder of regulations with regards to the administration of medicine at the EFI Center:
when the state of a child's health allows him to come to school, it is sometimes possible, at the request of parents and with a doctor 's prescription, to give treatments.

In this case, parents must provide:
- A written authorization
- A written doctor prescription (in English) and dosage to be taken
- Medicines must be given to the School Director.

These arrangements are a possibility (in the strict conditions defined above) but in any case, a requirement for teachers.

10. AUTHORIZATION TO LEAVE THE SCHOOL DURING THE HOURS ATTENDANCE ACCOMPANIED BY TEACHER:

I undersigned,

Surname :	First name :	Legal representative of the: (Student'sname, class)

Select your choice:
□ Authorize my son, my daughter
□ Do not authorize my son, my daughter

To leave the EFI Center during school hours accompanied by the class teacher as part of educational projects or specific cycles. THIS AUTHORIZATION IS VALID UNTIL THE END OF THE SCHOOL YEAR.

11. AUTHORIZATION TO EXIT:

You must enroll your child under one of the two following plans:
Select your choice:

□ Extern: has lunch out every day, is not allowed to stay at school during the lunch hour.
□ Half-board: takes meals in the school under supervision, and is not allowed to leave, even occasionally.

I undersigned,

Surname :	First name :	Legal representative of the: (Student'sname, class)

Select your choice:
□ Authorize my son, my daughter
□ Do not authorize my son, my daughter
to leave school during lunch hour if he is extern. THIS AUTHORIZATION IS VALID UNTIL THE END OF THE SCHOOL YEAR. During break times and interclass, it is forbidden for students to leave the school even if teachers are absent.

12. PARENTAL CONSENT for Filming in & out Campus

As part of the educational programs, EFI Center may use either photography or video. In reference to the law protecting the privacy and as legal representatives of your minor child, the school must ask for permission for this. Types of shots: digital, video, prints, digital files. Diffusion images: images will be used under the control and responsibility of the school to the public. Conservation of images: images will be stored for an indefinite period.
I, undersigned,

Surname :	First name :	Legal representative of the: (Student's name, class)

Select your choice:
□ Authorize my son, my daughter
□ DON'T authorize my son, my daughter

to appear on photographs or videos as part of its enrollment to EFI Center and agree to the stated terms.

13. ACCEPTANCE OF RULES AND REGULATIONS:

EFI Center is a place of learning. These rules and procedures enable the teaching community to exercise their rights and duties. Respect for others starts with tolerance, politeness and rejects all physical or emotional abuse. Respecting living conditions, common and personal property, apply to all the school. All staff, not just teachers, are entitled to intervene if students contravene the rules and procedures of the school. The Rules and Procedures help develop self-discipline by teaching responsibility. Finally, they allow an environment of trust and cooperation necessary for education and communication between all parties: staff, parents and students.

The Rules and Procedures apply to all students.

Registration at the EFI Center means acceptance of these rules and fundamental principles on which they are based. This file will

be validated by the school upon receipt of the payment of registration fees.

Nha Trang, date ……../ ……../ ……..

Signature of the legal representative of the child